

## **【OIST Relocation Information / International Moving】**

Two moving companies will contact you for the further moving arrangement. OIST will receive the estimates from both of them and select one company. The selected company will contact you for pickup and send us the invoice, and we will pay the moving cost directly to them.

However, OIST has to ask you to find a moving company if OIST appointed moving companies cannot provide moving services in your country. In such a case, OIST will reimburse you later (Subject to the same limits, and only with all relevant paperwork and invoices).

Alternatively, you may find a moving company and pay for the shipping by yourself, IF the moving company offers the cheapest estimates than OIST selected one. In such a case, OIST will reimburse you later (Subject to the same limits, and only with all relevant paperwork and invoices).

### **The limit of “Relocation Expenses” covered by OIST:**

International Moving    ¥ 500,000 (≒ 4,500 USD as of April 2015)

\*\*If the estimate exceeds the limit of our support, we will inform you and you will select one from these options:

You will reorganize your belongings OR You will pay the difference

**OIST covered “Relocation Expenses” is applicable** only for normal household essential goods, such as clothing, crockery, light furniture, bicycles, mementoes, and so on

**The following is not covered:** Items related to your hobbies, cars, motorcycles, plants, pets, pianos, and other musical instruments. Packing services and other special services are not covered.

\*\*If you wish to transport items not covered by OIST, please inform the movers so that they can separate the estimates.

\*\*Please note that OIST will offer the “Relocation Expenses” each student only one time and you have to receive it within a year after arrival at OIST.

You will receive your package AFTER you arrive at OIST.