Auditorium Projector Quick Start Guide

Initial Setup

1. Turn on the system and projector:
    a. Touch the touch panel screen to wake it.
    b. Press the "**Local conf. Mode**" button and wait a while for the system to start.
    c. Switch on the projector by touching the projector **ON** button in the lower right area of the touch panel. It will take a minute for the projector to boot up.

2. Connect your laptop to the projector:
    a. At the podium, there is an HDMI and VGA cable with various adapters. Use the connecter that fits your laptop. Alternatively, you may connect at the control booth; the video cables are in the drawer.

    > For best image quality, please use the digital (HDMI) connection when possible.

    b. Using the touch panel, select the **Input Source** that corresponds to the location and cable type that you have connected to. For the podium, select either **PC-HDMI**, or **PC-RGB** under **Stage R**.
    c. The laptop image will be displayed on the Preview monitor. To view the image on the projector screen, touch the **Projector** button labelled, "**Send A/V signal to Hall**".

Sync Projector on Windows

Press and hold the **Windows key**, and then press the '**P**' key then select **Duplicate** from the window that appears.

Sync Projector on MAC

Press and hold **Command + F2** to detect displays.

Press and hold **Command + F1** to toggle between video mirroring and extended desktop.

Note: If the above doesn't work, go to **System Preferences**, click on **Displays**. Click **Detect Display** button if no **Arrangement** tab is visible. In the **Arrangement** tab, on the bottom left there is a small box, click this box to **mirror displays**.

Troubleshooting

➢ **No Image on screen?**
Unplug and reconnect the video cable to your laptop, ensuring it is firmly connected. Double check that you have synced the projector, and selected the correct input source from the touch panel.

➢ **Image does not look as it should?**
Please use the **HDMI** (PC-HDMI) connection.

Shutdown

When you are finished, please shutdown the system by touching the **System End** button in the upper right area of the touch panel.

It is important that everything is turned off to protect the integrity of the system and extend the life of the electronic equipment.

Contact AV Services at av@oist.jp or 11534, to request assistance or report a fault.