

Getting Started with CVs and Cover Letters

Every graduate student needs a curriculum vitae, or CV

Your CV represents your accomplishments and experience as an academic and helps to establish your professional image. Well before you apply for faculty positions, you will use your CV to apply for fellowships and grants, to accompany submissions for publications or conference papers, when being considered for leadership roles or consulting projects, and more. CV's are also used when applying for some positions outside academia, such as in think tanks or research institutes, or for research positions in industry.

As you progress through graduate school, you will, of course, add to your CV, but the basic areas to include are your contact information, education, research experience, teaching experience, publications, presentations, honors and awards, and contact information for your references, or those people willing to speak or write on your behalf.

Some formatting pointers:

- There is no single best format. Refer to samples for ideas, but craft your CV to best reflect you and your unique accomplishments.
- Unlike a resume, there is no page limit, but most graduate students' CVs are two to five pages in length. Your CV may get no more than thirty seconds of the reader's attention, so ensure the most important information stands out. Keep it concise and relevant!
- Be strategic in how you order and entitle your categories. The most important information should be on the first page. Within each category, list items in reverse chronological order. Category headings influence how readers perceive you. For example, the same experience could belong in a category entitled: "Service to the Field," "Conferences Organized," or "Relevant Professional Experience."
- Use active verbs and sentence fragments (not full sentences) to describe your experiences. Avoid pronouns (e.g. I, me), and minimize articles (a, and, the). Use a level of jargon most appropriate for your audience. Keep locations, dates and less important information on the right side of the page – the left side should have important details like university, degree, job title, etc.
- Stick to a common font, such as Times New Roman, using a font size of 10 to 12 point. Use highlighting judiciously, favoring **bold**, ALL CAPS, and white space to create a crisp professional style. Avoid text boxes, underlining, and shading; *italics* may be used in moderation. Margins should be equal on all four sides, and be $\frac{3}{4}$ to 1 inch in size.
- And most importantly... **Follow the conventions of your field!** Different academic disciplines have different standards and expectations, especially in the order of categories. Check out CVs from recent graduates of your department, and others in your field, to ensure you are following your field's norms.

Tailor your CV to the position, purpose, or audience

"Why should we select YOU?" – That is the question on the top of your reader's mind, so craft your CV to convince the reader that you have the skills, experience, and knowledge they seek. Depending on the purpose, you might place more or less emphasis on your teaching experience, for example. Also, keep an archival CV (for your eyes only!) that lists all the details of everything you've done – tailor from there.

Describe Your Experiences with these Action Verbs

Achievement

accelerated
 accomplished
 achieved
 activated
 attained
 competed
 earned
 effected
 elicited
 executed
 exercised
 expanded
 expedited
 generated
 improved
 increased
 insured
 marketed
 mastered
 obtained
 produced
 reduced
 reorganized
 reproduced
 restructured
 simplified
 sold
 solicited
 streamlined
 succeeded
 upgraded

Help/Teach

advised
 clarified
 coached
 collaborated
 consulted
 counseled
 educated
 explained
 facilitated
 guided
 helped
 instructed
 modeled
 participated
 taught
 trained
 tutored

Administrative

arranged
 channeled
 charted
 collated
 collected
 coordinated
 dispensed
 distributed
 established
 executed
 implemented
 installed
 maintained
 offered
 ordered
 outlined
 performed
 prepared
 processed
 provided
 purchased
 recorded
 rendered
 served
 serviced
 sourced
 supported

Lead/Manage

acquired
 administered
 approved
 assigned
 chaired
 contracted
 controlled
 decided
 delegated
 directed
 enlisted
 governed
 handled
 initiated
 instilled
 instituted
 managed
 motivated
 presided
 recruited
 retained
 reviewed
 selected
 shaped
 supervised

Communication

addressed
 arbitrated
 articulated
 briefed
 communicated
 conducted
 contacted
 conveyed
 corresponded
 delivered
 demonstrated
 edited
 entertained
 interviewed
 informed
 lectured
 mediated
 negotiated
 persuaded
 presented
 promoted
 proposed
 publicized
 reported
 represented
 responded
 suggested
 translated
 wrote

Plan/Organize

allocated
 anticipated
 arranged
 catalogued
 categorized
 classified
 collected
 consolidated
 convened
 edited
 eliminated
 employed
 gathered
 grouped
 monitored
 organized
 planned
 regulated
 scheduled
 structured
 summarized
 targeted

Creative

authored
 changed
 conceived
 constructed
 created
 developed
 devised
 drafted
 established
 formulated
 founded
 illustrated
 influenced
 introduced
 invented
 launched
 originated
 revamped
 revised
 staged
 updated
 visualized

Research/Analytical

assessed
 compared
 critiqued
 defined
 derived
 detected
 determined
 discovered
 evaluated
 examined
 explored
 found
 inspected
 interpreted
 investigated
 located
 measured
 observed
 predicted
 rated
 recommended
 researched
 reviewed
 searched
 studied
 surveyed
 verified

Financial

allocated
 analyzed
 appraised
 audited
 balanced
 budgeted
 calculated
 compiled
 computed
 controlled
 disbursed
 estimated
 figured
 financed
 forecasted
 projected
 reconciled
 tabulated

Technical

adapted
 adjusted
 applied
 built
 computed
 constructed
 designed
 diagnosed
 engineered
 experimented
 maintained
 modified
 operated
 prescribed
 programmed
 proved
 reinforced
 repaired
 resolved
 restored
 solved
 specified
 systematized
 tested
 united

Scholars whose work relates to art, music, architecture, etc. often have experience with museum exhibitions, musical performances, etc. Benjamin, as a graduate student studying the built environment, included exhibitions that he contributed to, as well as professional architectural and curatorial experience, as they are relevant to his field.

Benjamin presents his research and teaching interests in one category. He could have chosen to use two categories: RESEARCH INTERESTS, listing specific areas of his scholarly expertise, and TEACHING INTERESTS, with relevant general topics, to show the breadth of teaching areas. Benjamin landed a tenure-track position at a research university.

BENJAMIN F. GOLDFARB

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<http://scholar.harvard.edu/bgoldfarb>

EDUCATION

Harvard University, Cambridge, MA

PhD, Architecture, Landscape Architecture, and Urban Planning, expected May 2019.

Dissertation: "A City Within a City: Community Development and the Struggle Over Harlem, 1961-2001."

Committee: Profs. Priya Kapoor, Alexi Kovalev, Sunan Demir, and LeVaughn King.

Harvard College, Cambridge, MA

BA, *summa cum laude*, Visual and Environmental Studies, Phi Beta Kappa, June 2010.

Thesis: "Learning from Laurel Homes: The Social Role of Architectural Meaning in American Public Housing."

Advisor: Professor Ericka Popescu.

RESEARCH AND TEACHING INTERESTS

Social, cultural, and political history of the American built environment

Twentieth-century United States history

History and theory of modern architecture and planning

History of African-American urbanization

Race and the design professions

American urban policy

Social movements

Community-based organizations

PUBLICATIONS

"Governing at the Tipping Point: Economic Development" (with Michael O'Neil), *John Lindsay's New York*, ed. Carla Bianchi (Johns Hopkins University Press), under contract.

"Paul Rudolph and the Rise and Fall of Urban Renewal" (with Priya Kapoor), edited volume on architect Paul Rudolph, ed. Birgit Rasmussen (Yale University Press), forthcoming.

"Planning's End? Urban Renewal in New Haven, the Yale School of Art and Architecture, and the Fall of the New Deal Spatial Order," *Journal of Urban History* 37, no. 3 (May 2017): 400-422.

FELLOWSHIPS AND AWARDS

Warren Center Dissertation Completion Fellowship, Harvard University, 2018-19

Graduate School of Arts and Sciences Merit/Term-Time Fellowship, Harvard University, 2017-18

Rockefeller Archive Center Grant-in-Aid, 2017-18

Taubman Center for State & Local Government Research Award, Harvard Kennedy School, 2017-18, 2016-17

Center for American Political Studies Graduate Research Seed Grant, Harvard University, 2017

Warren Center for Studies in American History Dissertation Research Grant, Harvard University, 2016-17

Real Estate Academic Initiative Research Grant, Harvard University, 2016-17

Graduate Student Council Summer Research Grant, Harvard University, 2016

Warren Center for Studies in American History Summer Research Grant, Harvard University, 2015

Harvard University Certificate of Distinction in Teaching (for "Designing the American City"), 2015

Jefferson Scholars Graduate Fellowship, University of Virginia (declined), 2013
Rudolf Arnheim Prize (for senior thesis), Dept of Visual and Environmental Studies, Harvard University, 2010
Creativity Foundation Legacy Prize, 2009

PRESENTATIONS

- “New Pragmatism Uptown,” Urban History Association Sixth Biennial Conference, New York, New York, October 2018.
- “The Urban Homestead in the Age of Fiscal Crisis: Self-Help Housing in Harlem, 1974-82,” Fourteenth National Conference on Planning History, Society for American City and Regional Planning History, Baltimore, Maryland, November 2017.
- “Constructing Community Control: African American Design Activism in Harlem, c. 1968,” 2016 Buell Dissertation Colloquium, Columbia University, New York, April 2017.
- “Building Unity to Control the Turf: African American Design Activism, c. 1968,” Urban History Association Fifth Biennial Conference, Las Vegas, Nevada, October 2016.
- “Restricting Greenwood: Urban Planning, Race, and Space in Wyoming, Ohio, 1860-1950,” *The Diverse Suburb: History, Politics, and Prospects* (conference), Hofstra University, Hempstead, New York, October 2015.
- “Urban Planning in the Aftermath of Newark, New Jersey’s ‘Long Hot Summer’ of 1967,” New England Chapter of the Society of Architectural Historians Graduate Student Symposium, Massachusetts Institute of Technology, Cambridge, Massachusetts, February 2015.
- “Paul Rudolph and the Rise and Fall of Urban Renewal” (with Priya Kapoor), *Reassessing Rudolph: Architecture and Reputation* (symposium), Yale University, New Haven, Connecticut, January 2014.

EXHIBITIONS

- Historical Consultant**, “Foreclosed: Rehousing the American Dream,” Museum of Modern Art, New York, Assisted architectural firm MOS, one of six invited teams, February - August 2018.
- Research Assistant**, “Beyond the Harvard Box: The Early Works of Edward L. Barnes, Ulrich Franzen, John Johansen, Victor Lundy, I.M. Pei, and Paul Rudolph,” Harvard Graduate School of Design, Fall 2012.
- Co-curator**, “VAC BOS: The Carpenter Center and Le Corbusier’s Synthesis of the Arts” (Carpenter Center for the Visual Arts 40th Anniversary Exhibition), Harvard University, March and April 2010.

TEACHING AND ADVISING EXPERIENCE

Undergraduate Senior Thesis Advisor, Harvard College
Committee on Degrees in Social Studies, 2018-19
Department of History, 2015-16

Head Teaching Fellow, Harvard University
History and Theory of Urban Interventions (Professor Priya Kapoor), Spring 2018
Critical Memory and the Experience of History (Profs. Alexi Kovalev and LeVaughn King), Fall 2017
Conservation Canons and Institutions (Profs. Alexi Kovalev and LeVaughn King), Fall 2017

Teaching Fellow, Harvard University
Ecology as Urbanism; Urbanism as Ecology (Professor Priya Kapoor), Spring 2016
Discourses and Practices of Postwar Architecture (Professor Adam Mazur), Fall 2015
Buildings, Texts, and Contexts: 1970 to the Present (Professor Hinata Sato), Fall 2015

Invited Critic, Harvard University Graduate School of Design
Master of Urban Planning/Master of Architecture in Urban Design Thesis Reviews, 2018-19

Master of Landscape Architecture Thesis Reviews, 2017-18, 2018-19
Master of Architecture First Year Final Review, Spring 2016

RESEARCH EXPERIENCE

Professor LeVaughn King, Harvard University, Cambridge, MA
Research Assistant, May 2014 to September 2017

- Performed archival research on public official Edward J. Logue for forthcoming book.

Professor Alexi Kovalev, Harvard University, Cambridge, MA
Research Assistant, September 2009 to June 2010

- Literature review for *There Goes the Neighborhood* (Knopf, 2012).

ACADEMIC SERVICE

Member, Harvard Advisory Committee on Shareholder Responsibility, Spring 2016

Member, Harvard Common Spaces Steering Committee, May 2013 to February 2016

Member, Harvard Common Spaces Lead Consultant Selection Subcommittee, August to September 2014

PROFESSIONAL EXPERIENCE

Office of the Chief Architect, U.S. General Services Administration, Washington, DC
Coordinator, First Impressions Program, December 2011 to August 2013

- Managed nationwide program overseeing renovations of interior and exterior public spaces in existing federal buildings, courthouses, and border stations.
- Arranged design reviews, managed production and editing of GSA's *Site Security Design Guide*.
- Organized agency-wide, \$2.75 million project funding competition.

Office of the Chief Architect, U.S. General Services Administration, Washington, DC
Analyst, Urban Development/Good Neighbor Program, November 2010 to August 2012

- Collaborated with municipal governments to ensure that public building projects aligned with local planning goals.
- Managed production and editing of *Achieving Great Federal Public Spaces*, a guide to public space improvement for property managers, and coordinated planning projects in Washington, DC, Chicago, and Billings, MT.

Hollin Hills National Register of Historic Places Nomination Project, Alexandria, VA
Surveyor, Winter 2012

Museum of Modern Art, New York, NY

Curatorial Intern, Department of Painting and Sculpture, Summer 2009

REFERENCES

Priya Kapoor
Professor of American Studies
Harvard University
10 Garden Street
Cambridge, MA 02138
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LeVaughn M. King
Henry J. Basha Professor of Architectural Theory
Harvard University Graduate School of Design
Gund Hall, 48 Quincy Street
Cambridge, MA 02138
617-000-0000
lmking@gsd.harvard.edu

Two additional references have been removed from this sample to conserve space. Typically, three references are provided, but you may have a fourth, especially if he or she can provide a different perspective, e.g. your teaching abilities. Be sure each of your references has agreed to write a letter of recommendation before listing him or her. Do not list additional references who are not sending a letter, as your package may be considered incomplete and not be reviewed by the search committee.

Vidita held an adjunct teaching position, even as she awaited graduation and applied for faculty positions. She listed this as her current position, above the education section, to indicate her strong qualifications and experience as instructor of record. Notice also the “Research and Teaching Interests” category—she tailored this section to each position she applied to. With this CV, Vidita landed a tenure-track position at a public land-grant university.

Vidita Chatterjee

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CURRENT POSITION

University of Massachusetts Amherst, Amherst, MA
Lecturer, Department of Music and Dance, January 2019-Present

EDUCATION

Harvard University, Cambridge, MA
PhD, Musicology, expected May 2019

Dissertation: “The American Mahler: Musical Modernism and Transatlantic Networks: 1920-1960”
Committee: Dieter Fischer (chair), Cecile Bernard, and Rory Garcia

University of Pennsylvania, Philadelphia, PA
Teaching Certificate, Graduate School of Education, 2011
BA, *summa cum laude*, Major: Classical Studies. Minor: Music. Phi Beta Kappa, 2009

RESEARCH AND TEACHING INTERESTS

American music	Nineteenth-century music	Music history pedagogy
Transnational modernism	Medieval music	Historiography

SCHOLARLY PUBLICATIONS

“Patriotism, Art, and ‘The Star-Spangled Banner’: A New Look at the Karl Muck Episode,” (Under review)

“Beyond the Composer-Conductor Dichotomy: Bernstein’s Copland-Inspired Mahler Advocacy,” *Music & Letters*, (Revise and Resubmit)

“Abridging Mahler’s Symphonies: A Historical Perspective,” in *Rethinking Mahler*, ed. Jeremy Barham (New York: Oxford University Press), (Forthcoming)

“Lawrence Morton” in *Grove Dictionary of American Music*, 2nd Ed. (Forthcoming)

“Tim Page,” in *Grove Dictionary of American Music*, 2nd Ed. (Forthcoming)

Ambrosiana at Harvard: New Sources of Milanese Chant, ed. Francis Fitzgerald and Vidita Chatterjee (Cambridge, Mass.: Harvard University Press) 2016

“Long-lost Siblings? Houghton’s Summer Manuscript and its Possible Milan Counterpart,” in *Ambrosiana at Harvard: New Sources of Milanese Chant*, 23-32, 2016

SELECTED AWARDS AND HONORS

Whiting Dissertation Completion Fellowship, Harvard University	2018
Oscar S. Schafer Prize for excellence in teaching, Music Dept., Harvard University	2017
Warren Center for American History Term-Time Fellowship, Harvard University	2017
GSAS Term-Time Research Fellowship, Harvard University	2017
Hollace Anne Schafer Memorial Award for Outstanding Student Paper, American Musicological Society, New England Chapter	2016
Jan LaRue Fund for Research Travel to Europe, American Musicological Society	2016
Summer Research Grant, Warren Center, Harvard University (declined)	2016
Summer Research Grant, Graduate Student Council, Harvard University	2016
Richard F. French Prize Fellowship, Harvard University	2016
Nino and Lea Pirrotta Fellowship, Harvard University	2015
Ferdinand Gordon and Elizabeth Hunter Morrill Fellowship, Harvard University	2013
Gilbert E. Kaplan Fellowship in Music, Harvard University	2012
Educator 500 Award, 3E Institute, West Chester University	2012

CONFERENCE PRESENTATIONS

- “Copland, Mahler, and the American Sound,” Society for American Music, Little Rock, AR, March 6-10, 2019
- “Copland, Mahler, and the American Sound,” American Musicological Society, New England Chapter, Medford, MA, February 2, 2018
- “Mahler’s Reception Within a Network of Modernists,” Echo Conference, University of California, Los Angeles, CA, October 19-20, 2018
- “Nadia Boulanger and Gustav Mahler,” Lyrica Dialogues at Harvard: The Woman and the Pen, Harvard University, Cambridge, MA, May 18, 2018
- “Advising Koussevitzky: Copland, Mahler, and the BSO Canon,” Society for American Music, Charlotte, NC March 14-18, 2018
- “Annotating Mahler: Boulanger’s Take on the Fourth Symphony,” American Musicological Society, San Francisco, CA, November 10-13, 2017
- “Advising Koussevitzky: Copland, Mahler, and the BSO Canon,” Gustav Mahler Centenary Conference, University of Surrey, Guildford, U.K., July 7-9, 2017
- “Mahler’s Modernist Champions: Boulanger and Copland in France and the United States,” After Mahler’s Death: International Gustav Mahler Symposium, Vienna, Austria, May 24-28, 2017
- “Making Mahler French: Bernstein’s Case for the Composer in 1960,” The Symphony Orchestra as Cultural Phenomenon, London, July 1-3, 2015; American Musicological Society, New England Chapter, Waltham, MA, February 6, 2016
- “Houghton MS Lat 389 and a Possible Counterpart,” Ambrosiana at Harvard: New Sources of Milanese Chant, Harvard University, Cambridge, MA, October 18-19, 2014

INVITED TALKS

Panelist, "On the Road and Online with the New York Philharmonic, 1943-1970," New York Philharmonic Archives, March 22, 2019 (<http://archives.nyphil.org/hangout>)

ADDITIONAL PUBLICATIONS

"Keeping it Real: The Limits of Virtual Learning," *The Bok Blog* of the Derek Bok Center for Teaching and Learning, Harvard University, January 25, 2018 (<http://blog.bokcenter.harvard.edu/>)

Unsung Symphonies, collaborative venture with Frank Lehman, co-founder and coeditor (<http://unsungsymphonies.blogspot.com/>). Posts include "In Memory of James Yannatos: Symphony No. 5, 'Son et Lumière'" (October 28, 2017) and "Pushing the Envelope: Blitzstein's 'Airborne'" (January 10, 2017)

"From TFA to TF: Different School, Same Lessons," *The Bok Blog*, August 22, 2017

"Cheers, Boston, and Gustav Mahler," op-ed, *Boston Globe*, July 30, 2017

"Learning to Decipher Archival Documents, One Letter (or Number) at a Time," *Amusicology*, August 7, 2016 (<http://amusicology.wordpress.com/>)

"Getting to Home Plate with Sheet Music and Tobacco Cards," *The Lazy Scholar*, April 7, 2016 (<http://thelazyscholar.com/>). Piece highlighted in *AHA Today*, "What We're Reading: April 8, 2016 Edition" (<http://blog.historians.org/>)

"The Canadian Bess, or Porgy and Brass," *Amusicology*, April 3, 2016

TEACHING EXPERIENCE

University of Massachusetts Amherst, Amherst MA

Lecturer, *Styles: Graduate Survey in Music History*, Spring 2019

Designed and taught course

Harvard University, Cambridge, MA

Head Teaching Fellow, *First Nights: Five Musical Premiers*, Fall 2016

Curriculum Designer, *Pedagogy Practicum for New Teachers*, 2015-2016

Teaching Fellow, *First Nights: Five Musical Premiers*, Fall 2015

Teaching Fellow, *Music History and Repertory, 1750 to Present*, Spring 2015

Teaching Fellow, *Music History and Repertory, Medieval to 1750*, Fall 2015

Anna Howard Shaw Middle School, Philadelphia, PA

Mathematics Teacher, 2009-11

Teach for America, Philadelphia, PA

Corps Member, 2009-11

LANGUAGES

French (Proficient); German, Italian, Latin (Reading Knowledge)

PLEASE NOTE: The REFERENCES category should always be included in an academic CV, but page 4 has been removed here to save space. Be sure to request letters of reference well in advance of application deadlines, and include full contact information for each letter writer, including a professor's full academic title.

Magda's CV is representative of those social science fields in which the PhD dissertation is composed of several papers. She lists these as "Works in Progress" and briefly describes their publication status. She also had considerable policy experience, both prior to and during her graduate studies, and these, while non-academic, are certainly relevant to her candidacy for a tenure-track faculty position in political science at a military academy.

Magda V. Yulanovski

(650) 999-9999, magda_yulanovski@fas.harvard.edu
http://www.gov.harvard.edu/people/magda_yulanovski
Dept. of Government, Harvard University, Cambridge, MA 02139

EDUCATION

Harvard University Cambridge, MA
Ph.D., Government Expected May 2019

- Research Interests: Civil Conflict, Political Economy of Development, Ethnic Politics, African Politics, Security Studies, Research Design
- Dissertation: *"Initiating Insurgency: Rebel Group Formation and Viability in Uganda"*

University of Michigan Ann Arbor, MI
M.A., International Policy Studies June 2008
B.A. with Honors, Political Science, concentration in International Relations June 2008

SELECTED GRANTS AND HONORS

Dissertation Fellowship, Harry Frank Guggenheim (HFG) foundation	2018-19
Hartley R. Rodgers Dissertation Fellowship, Weatherhead Center for International Affairs, Harvard University	2017-18
Bok Center Certificate for Distinction in Teaching, Harvard University	2015, 2017
U.S. Institute of Peace (USIP) Randolph Jennings Dissertation Fellowship	2016-17
National Science Foundation (NSF) Doctoral Dissertation Improvement Grant	2016
Smith Richardson World Politics and Statecraft Fellowship	2016
Arthur Lehman Merit Fellowship, Harvard University	2015-16
Graduate Fellow, Center on Conflict and Negotiation (SCCN), University of Michigan	2011-12
National Security Education Program (NSEP) undergraduate grant for study in South Africa	2010
Dorot Foundation research grant for fieldwork in Israel, Gaza, and the West Bank	2010

WORKS IN PROGRESS

- "Selection Problems in Scholarship on Ethnicity and Conflict Onset: Evidence from Uganda." Article manuscript in progress, to be submitted for publication in spring 2018.
- "Information, Civil Intelligence and Statebuilding: Evidence from Uganda." Article manuscript in progress, to be submitted for publication in fall/winter 2018.
- "Intergovernmental Balance of Power and District Proliferation in Sub-Saharan Africa," with Amy Angeles. Data collection and analysis in progress.

PRESENTATIONS

- "Attempting Rebellion: Dynamics of Rebel Group Launch and Viability." African Studies Association (ASA), November 2018; American Political Science Association (APSA), September 2018; International Studies Association (ISA), March 2019.
- "Designing Interviews to Get the Information You Seek." APSA, September 2017, short course on the methods, practices, strategies, and technologies of fieldwork.

- “The Initial Stages of Insurgency and Counterinsurgency.” APSA, September 2016.
- “The Unremarkable Start of an Infamous Rebellion: The LRA in Comparative Perspective.” New England Political Science Association (NEPSA), April 2016.
- “Humanitarian Intervention, Sovereignty, and ‘Weak’ States: the Case of Darfur.” Invited talk at Makerere University graduate class on Human Rights and International Relations, Uganda, April 2015.
- “Building Partner Capacity: Assessing U.S. Training of African Peacekeepers.” RAND Corporation., August 2013.

POLICY PUBLICATIONS

- “Developing an Army Strategy for Building Partner Capacity for Stability Operations” with Andreas Rizzi et al. Monograph. Santa Monica: The RAND Corporation, June 2017.
- “Poverty and Conflict: What Policymakers Need to Know” with Johannes Klein and Marilyn Maloney. *Working Paper Series on Global Economy and Development*, Washington, D.C.: The Brookings Institution, December 2013.
- “Terrorist Financing: Better Strategic Planning Needed to Coordinate U.S. Efforts to Deliver Counter-Terrorism Financing Training Abroad.” (contributing author) Washington, D.C.: U.S. Government Accountability Office, October 2012.
- “Terrorist Financing: U.S. Agencies Should Systematically Assess Terrorists’ Use of Alternative Financing Mechanisms.” (contributing author) Washington, D.C.: U.S. General Accounting Office, November 2012.

TEACHING AND MENTORING

- Instructor, *Ethnic Politics and Conflict* (self-designed seminar), Harvard College (Spring 2017) Received 4.8/5.0 average rating for teaching effectiveness from student evaluations
- Teaching Fellow, *Introduction to Comparative Government*, Harvard College (Fall 2014 and 2015) Received 4.7/5.0 average rating for teaching effectiveness from student evaluations
- Thesis Advisor for three Harvard undergraduates (2014-15 and 2016-17)
- Invited lecturer for Yale undergraduate *Civil Wars* course, Yale University (Oct. 2017)
- Invited speaker on undergraduate research abroad, Harvard University (May 2017)
- Managed and mentored one Harvard undergraduate and one Makerere University undergraduate who served as research assistants in Uganda (July 2016)

INTERNATIONAL RESEARCH AND STUDY

- Ph.D. fieldwork in Uganda (14 months; August 2014 through February 2018)
- Fieldwork for the U.S. GAO in Brussels and Jakarta (April 2010 and October 2011)
- Undergraduate thesis fieldwork in Israel, Gaza City, and the West Bank (June 2006)
- Undergraduate fieldwork and study in the Cape Flats, South Africa (January to May 2006)
- Study at Cambridge University, England (Sept. to Dec. 2005)

SKILLS

- Proficient in statistical analysis and software (R and Stata)
- Basic use of Geographic Information Systems and related software (ArcGIS and Geoda)
- Advanced French (conversation and reading), intermediate Spanish (reading), and Swahili (basic)

SERVICE AND AFFILIATIONS

- Pre-doctoral Fellow, MacMillan Center for International and Area Studies, Program on Order, Conflict, and Violence (OCV), Yale University (2018-Present)
- Reviewer, *International Security*
- Executive Committee Member (2017-18) and Graduate Student Associate (2012-16), Weatherhead Center for International Affairs, Harvard University
- Co-Coordinator, Harvard Workshop on Civil Conflict and Political Violence (2011-13)
- Affiliate, Makerere University Institute for Social Research and the Center for Basic Research, Kampala, Uganda
- Affiliate, Harvard Institute for Quantitative Social Science
- Member, American Political Science Association (APSA), International Studies Association (ISA), and African Studies Association (ASA)

RELATED PROFESSIONAL EXPERIENCE

The RAND Corporation Arlington, VA
Summer Associate Summer 2013

- Conducted research for RAND study on effectiveness of U.S. Army and Department of State's Building Partner Capacity programs, which train African militaries in peacekeeping skills.

The Brookings Institution Washington, DC
Consultant Summer 2011; Spring 2013

- Conducted research for Brookings' Foreign Policy Studies program on transnational security implications of global poverty. Consulted on U.S. foreign policy challenges in Latin America.

Harvard University Cambridge, MA
Research Assistant 2012

- Conducted coding of historical data for Professor Melissa Munoz.
- Conducted statistical and case study research for Associate Professor Maxwell Angeles.

U.S. Government Accountability Office (GAO) San Francisco, CA and Washington, DC
International Affairs Analyst 2006-2010

- Conducted research on effectiveness of U.S. government's foreign programs and policies.
- Drafted public reports and congressional testimony.
- Conducted interviews with senior officials from Departments of State, Defense, Homeland Security, Justice, Treasury, intelligence agencies, the E.U., and Governments of Belgium and Indonesia. Held Top Secret clearance.

Seeds of Peace Maine, Greece, and Croatia
Instructor and Counselor Summers 2003-2007

- Facilitated discussion groups and designed and implemented team-building curricula for youth leaders from opposing sides of conflicts in the Middle East, former Yugoslavia, and Cyprus.

REFERENCES

Full contact information for at least three references should be included, but have been removed from this sample to conserve space.

Ellen applied for a tenure-track faculty position as a post-doc. At that point, she emphasized her two NRSA fellowships, and she placed her publications at the end of the CV, just prior to her references, as is expected in the life sciences.

It is rare for a PhD in the experimental sciences to successfully land a tenure-track faculty position immediately out of graduate school. A postdoc is almost always necessary. When Ellen had applied for her postdoctoral position, she included more detail about her graduate research.

ELLEN R. JOSEPH
josepher@xxx.harvard.edu

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Science Center, Room 5480
18000 San Bernardino Blvd.
Los Angeles, CA 90669
(813) 566-4321

3400 West Chester Blvd.
Apartment 109
Los Angeles, CA 90620
(813) 321-1234

CURRENT POSITION

University of California, Los Angeles
Postdoctoral Fellow

Los Angeles, CA
2017-Present

EDUCATION

Harvard University

PhD, Neurobiology
Dissertation: Development of synaptic plasticity in *Aplysia californica*

Cambridge, MA
2017

Dartmouth College

BS, *magna cum laude*, Biology. Phi Beta Kappa

Hanover, NH
2009

GRANTS AND AWARDS

Ruth L. Kirschstein Post-Doctoral National Research Service Award

National Institute of Deafness and Other Communication Disorders, National Institutes of Health

2018-2019

Department of Neuroscience, Emerging Faculty Award

University of California, Los Angeles

2017

Ruth L. Kirschstein Pre-Doctoral National Research Service Award

National Institute of Mental Health, National Institutes of Health

2014-2016

Bok Center Certificate of Distinction in Teaching Award

Harvard University

2014, 2016

RESEARCH EXPERIENCE

University of California, Los Angeles

Postdoctoral Fellow; Advisor: Young X. Shen

Los Angeles, CA
2017-Present

Developmental regulation of NMDA receptor-mediated synaptic transmission in zebra finch brain

- Developed single cell PCR method to study developmental changes in NMDA receptors, correlated with developmental stages of song learning
- Analyzed developmental changes in juvenile song using customized LabView software.
- Altered development of song with behavioral and circadian manipulations

Harvard University

Graduate Researcher; Advisor: Thomas J. Schmidt

Cambridge, MA
2010-2017

Serotonergic modulation of synaptic transmission in developing and adult *Aplysia*

- Used *in vitro* single cell neurophysiological recording and stimulation to study developmental emergence of two serotonin-mediated forms of synaptic plasticity

Marine Biological Laboratory

Participant, Neural Systems and Behavior course

Woods Hole, MA
Summer 2012

Harvard University

Graduate Research Assistant; Advisor: Emily Chester

Expression of Lupus antigens in fetal rat brain

Cambridge, MA
2009-2010

- Characterized developmental changes in expression of numerous lupus antigens using immunocytochemistry and fluorescence microscopy

TEACHING EXPERIENCE

University of California, Los Angeles

Written and Oral Communication Advisor

Guest Lecturer and Consultant, Seminar in Animal Communication

Los Angeles, CA
Spring 2018-Present
Spring 2018

Harvard University

Guest Lecturer, Introductory Psychology

Head Teaching Fellow, Cellular Basis of Behavior

Teaching Fellow, Cellular Basis of Behavior

Teaching Fellow, Neurobiology

New York, NY
Summer 2015, 2016
Spring 2016
Spring 2014
Fall 2014

Dartmouth College

Teaching Fellow, Special Topics in Psychology

Teaching Fellow, Introductory Biology

Hanover, NH
Spring 2008
Fall 2007, Fall 2008

RELATED PROFESSIONAL EXPERIENCE

Harvard Graduate Women in Science and Engineering (HGWISE), Harvard University

President

Cambridge, MA
2015-2017

- Organized and led student representatives from 25 natural science departments to promote issues of concern to women scientists and engineers at Harvard
- Co-chaired Invited Speakers committee. Managed 3 public symposia featuring nationally-renowned women scientists

PROFESSIONAL ASSOCIATIONS

Society for Neuroscience

International Association of Electrophysiologists

New York Academy of Sciences

CONFERENCE PRESENTATIONS

Joseph, E.R. and Shen, Y.X. Synaptic maturation is input-specific and occurs in two phases in nucleus RA of the zebra finch. Society for Neuroscience Abstracts. Poster presentation to be delivered at the Society for Neuroscience meeting, San Diego, CA, November, 2019.

Joseph, E.R. and Shen, Y.X. Developmental regulation of NMDA receptor-mediated synaptic currents in nucleus RA of the zebra finch. Society for Neuroscience Abstracts. 25:191. Poster presentation delivered at the Society for Neuroscience meeting, Atlanta, GA, November, 2018.

Joseph, E.R. and Schmidt, T.J. Synaptic facilitation is independent of spike duration in sensory neurons of juvenile *Aplysia*. Society for Neuroscience Abstracts. 25:695. Poster presentation delivered at the Society for Neuroscience meeting, Washington, D.C., November, 2016.

Joseph, E.R. and Schmidt, T.J. Serotonergic facilitation of synaptic transmission in juvenile *Aplysia*. Society for Neuroscience Abstracts. 23:814. Oral presentation delivered at the Society for Neuroscience meeting, New Orleans, LA, November, 2015.

Joseph, E.R., Kline, N.J., and Schmidt, T.J. Temporal dissociation of 5HT-induced spike broadening and excitability in *Aplysia* sensory neurons. Society for Neuroscience Abstracts. 21:941. Oral presentation delivered at the Society for Neuroscience meeting, St. Louis, MO, November, 2013.

Joseph, E.R. and Schmidt, T.J. Teaching neuroscience through a laboratory experience: you can't start too young. Society for Neuroscience Abstracts. 20:518. Poster presentation delivered at the Society for Neuroscience meeting, Orlando, FL, November 2012.

REVIEW ARTICLES

Joseph, E.R., LeBlanc, R., Kline, N.J., Bliss, E.A., and Schmidt, T.J. (2015). Central actions of serotonin across the life span of *Aplysia*: Implications for development and learning. In H. Koike, Y. Kidokoro, K. Takahashi, and T. Kanaseki (Eds.), Basic Neuroscience in Invertebrates (pp. 249-265). Tokyo: Japan Scientific Societies Press.

Kline, N.J., Bliss, E.A., **Joseph, E.R.**, and Schmidt, T.J. (2015). Differential modulatory actions of serotonin in *Aplysia* sensory neurons: Implications for development and learning. *Seminars in Neuroscience*. 9:21-33.

PEER-REVIEWED PUBLICATIONS

Joseph, E.R. and Shen, Y.X. (2019). Two-stage, input-specific synaptic maturation in a nucleus essential for vocal production in the zebra finch. *Journal of Neuroscience*. 22:9107-9116.

Joseph, E.R. and Schmidt, T.J. (2018). Developmental dissociation of serotonin-induced spike broadening and synaptic facilitation in *Aplysia* sensory neurons. *Journal of Neuroscience*. 21:334-346.

Joseph, E.R., Chang, A.R., Kline, N.J., and Schmidt, T.J. (2016). Pharmacological and kinetic characterization of two functional classes of serotonergic modulation in *Aplysia* sensory neurons. *Journal of Neurophysiology*. 78:855-866.

Smythe, M.I., Vaidya, A.F., **Joseph, E.R.**, Belema, J.F., and Denny, K.M. (2009). Fetal expression of renin, angiotensinogen, and atriopeptin genes in chick heart. *Journal of Clinical and Experimental Hypertension*. A15: 617-629.

REFERENCES

Young X. Shen, Ph.D.
Kim Professor of Neuroethology
Department of Neuroscience
University of California, Los Angeles
(813) 555-5555
shenyx@xxx.ucla.edu

Thomas J. Schmidt, Ph.D.
Professor
Division of Med. Sci.
Harvard University
(617) 999-9999
tjschmidt@xxx.harvard.edu

Akaysha M. Lin, Ph.D.
Associate Professor
Department of Psychology
University of California, Los Angeles
(813) 123-4567
linam@xxx.ucla.edu

With this CV, typical of those in the humanities, Te Ning applied to a lectureship at Oxford University in the U.K. As such, she was sure to emphasize her considerable international experience: studying, conducting research, presenting and teaching throughout East Asia, as well as in the U.S. Te Ning chose a more traditional format for her education section, including her general exam fields and a separate dissertation section. This choice is, perhaps, more appropriate for graduate students in earlier stages of their programs. She could have, instead, put the dissertation under her PhD and replaced the exam fields with a separate “Research & Teaching Fields” category. As she was applying for a position that emphasizes teaching, she gave more detail in her teaching experience section than is seen in some other samples in this booklet.

TE NING CHANG

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EDUCATION

Harvard University, Cambridge, MA

PhD East Asian Languages and Civilizations (Chinese Literature of the later dynasties), expected May 2019.

– General Examination Fields: Chinese Poetry (from beginning to Tang), Chinese Literature (from Song to late Qing), English Renaissance Drama

National University of Singapore, Singapore

AM Chinese Literature, 2012

AB with Honors, Chinese, 2010

DISSERTATION

“*Qu* Writing in Literati Communities: Rediscovering *Sanqu* Songs and Drama in Sixteenth-Century China”

Advisors: Professors Dorothy A. Denny, Sing Wei Lung, and Robert S. Belwether

FELLOWSHIPS AND AWARDS

Graduate Society Dissertation Completion Fellowship	2018-2019
Harvard Graduate School of Arts & Sciences Merit Fellowship	2017-2018
Asia Center Fellowship for Summer Research in Shaanxi and Shanghai, China	2016
Academia Sinica Fellowship for Dissertation Research in Taiwan	2015-2016
Asia Center Fellowship for Summer Research in Beijing and Shandong, China Asia Center	2016
Fellowship for Summer Research in Kyoto, Japan	2015
Yun-cheng Sa Memorial Fellowship	2012-2013
NUS Research Scholarship	2009-2011
Hokkien Foundation Scholarship	2008
Special Book Prize (awarded to top student in Chinese Language), National Univ. of Singapore	2006-2007

PUBLICATIONS

“The New Discovery of Kang Hai’s (1475-1541) *Sanqu* Collection and Its Significances,” (in Chinese) accepted for publication by *Zhongguo wenzhe yanjiu tongxun*, (forthcoming).

“Prohibition of *Jiatou Zaju* in the Ming Dynasty and the Portrayal of the Emperor on Stage,” in *Ming Studies*, Number 49 (Spring 2017), pp.82-111.

“A Study of a ‘New’ *Huaben* Story in *Jingshi tongyan*: ‘Ye Fashi Fushi Zhenyao’ (Exorcist Ye Subdues the Demon with a Charmed Rock),” (in Chinese) in *Mingdai xiaoshuo mianmianguan: Mingdai xiaoshuo guoji xueshu yantaohui lunwenji* (Aspects of Ming Dynasty Fiction: Proceedings of the International Conference on Ming Fiction). Edited by Kow Mei Kao and Huang Lin, pp.354-371. Shanghai: Xuelin Chubanshe, 2015.

CONFERENCE PAPERS

“The Making of a Master in Drama and *Sanqu* in the Mid Ming: Li Kaixian’s Role, Influence, and Self-fashioning,” presented at the Annual Meeting of the Association for Asian Studies, April 6-9, 2019 San Francisco, CA.

“The New Discovery of Materials Related to the Mid Ming *Qu* Writer Kang Hai and Its Significances,” (in Chinese) presented at The International Conference on Chinese Drama: From Traditions to Modernity, jointly organized by the Nanjing University and the Shanghai Academy of Dramatic Arts, July 16-19, 2018, Nanjing and Shanghai.

“Defining a ‘*Qu* Community’ - An Approach to the Transmission and Production of *Sanqu* and Drama in Sixteenth-Century North China,” presented at the Workshop on Literary Communities: The Social Context and Literary Production & Consumption, organized by the Centre for Asian and African Literatures, May 27-28, 2017, London.

“The Transmission and Social Production of *Sanqu* in Literary Circles in Sixteenth-Century North China,” presented at the Annual Meeting of the Association for Asian Studies, March 4-7, 2017, San Diego, CA.

“Self, Sword and Action: Lin Chong and His Precious Sword in *Baojianji*,” presented at the Third International Convention of Asia Scholars (ICAS3), August 19-22, 2016, Singapore.

“From ‘Tragedy’ to ‘*Beiju*’: The Introduction and Reinterpretation of a Western Concept in the Study of Classical Chinese Drama,” (in Chinese) presented at The International Conference on East-West Studies: Tradition, Transformation and Innovation, jointly organized by National University of Singapore and the University of Hong Kong, December 2011, Singapore.

INVITED TALKS AND PRESENTATIONS

“The Commemoration of a Singing Girl in Songs and Drama in a *Qu* Community: The Case Study of Wang Lanqing,” (in Chinese) presented at the Institute of Chinese Literature and Philosophy, Academia Sinica on June 13, 2018, Taipei.

“*Qu* Community: A New Approach to the Study of *Sanqu* and Drama by Mid Ming Literati,” (in Chinese) presented at the Chinese Department, National Tsing Hua University on June 8, 2018, Hsinchu, Taiwan.

TEACHING AND ADVISING EXPERIENCE

Harvard University, East Asian Studies Program, Cambridge, MA

Assistant Head Tutor, Fall and Spring: 2016-2017 and 2018-2019.

- Academic advisor and administrative director for senior tutorials in East Asian Studies Program.
- Oversaw ~12 graduate student thesis tutors and 20 undergraduate thesis writers each year.

Harvard University, East Asian Languages and Civilizations, Cambridge, MA

Teaching Fellow, Chinese Literature course “Screening Modern China: Chinese Film and Culture” (Professor Dorothy Denny), Fall 2016.

- Taught two sections (18 and 17 students respectively) on Chinese film, literature and culture.

Harvard University, Core Program and East Asian Languages and Civilizations, Cambridge, MA

Teaching Fellow, Historical Study course “China: Traditions and Transformations” (Professor Robert Belwether and Professor Sing Wei Lung), Spring 2016.

- Taught one section (7 students) on Chinese history and civilization.

Harvard University, East Asian Studies Program, Cambridge, MA

Senior Thesis Advisor, Senior Tutorial, Fall and Spring 2014-2016.

- Advised two undergraduates on senior theses on Chinese Buddhist literature and contemporary Chinese poetry, respectively.
- Both theses awarded Thomas T. Hoopes prize for outstanding undergraduate scholarly work.

RESEARCH EXPERIENCE

Harvard University, Department of East Asian Languages and Civilizations, Cambridge, MA
Research Assistant to Professor Dorothy A. Denny in preparation of revised edition of *A Guide to Chinese Literature*, 2016-2017

Research Assistant to Professor Stephen Conlan in a project on Chinese emigration, 2014-2015

Research Assistant to Professor Dorothy A. Denny in the preparation of the undergraduate Chinese Literature course “Filial Piety in Chinese Literature,” 2013-2014

National University of Singapore, Singapore

Research Assistant to Professor Mei Liu in a research project on the collection of Chinese fiction in the Chinese Library, 2012-2013.

RESEARCH AFFILIATIONS

Visiting Scholar, **Institute of Chinese Literature & Philosophy, Academia Sinica**, Taipei. 2017-2018

East Asian Research Fellow, **Fairbank Center, Harvard University**, Cambridge, MA. Summer 2018

Visiting Scholar, **China National Academy of the Arts**, Beijing, China, Summer 2017

Visiting Scholar, **Institute for Research in Humanities**, Kyoto, Japan, Summer 2016

PROFESSIONAL EXPERIENCE

Panel Organizer. Organized a panel entitled “Shaping the Literary World: Li Kaixian's (1502-1568) Songs, Plays, and Biographies,” consisting of four panelists and a discussant from various institutions. Proposal accepted for the 2019 Annual Meeting of the Association for Asian Studies.

Assistant Editor. Compiled and edited *An Annotated Bibliography of Chinese Popular Fiction of the Ming-Qing Period in the Collection of the Chinese Library, National University of Singapore* (in Chinese). Singapore: Center for Research in Chinese Studies, Monograph Series No.2, 2011. 312 pp.

LANGUAGES

Chinese: Native. Japanese: 3 years of Modern Japanese. French: reading knowledge.
Familiarity with other Chinese dialects: Henghua, Southern Min (Hokkien) dialect, Cantonese.

REFERENCES

Professor Dorothy A. Denny
Department of East Asian Languages and Civilizations
Harvard University
000 Kirkland Street
Cambridge, MA 02138
617-495-0000
denny@xxx.harvard.edu

Professor Robert S. Belwether
Department of East Asian Civilizations
Columbia University
000 North St.
New York, NY 10000
212-123-0000
belwether@xxx.columbia.edu

Professor Sing Wei Lung
Department of East Asian Languages and Civilizations
Harvard University
000 Kirkland Street
Cambridge, MA 02138
617-495-0000
swlung@xxx.harvard.edu

Keisha used this CV to help her successfully land a staff scientist position at a biotech company. There are not many differences from her academic CV, except that she includes a list of skills and techniques (which is also appropriate for an academic postdoctoral application). While her thesis work was basic science, she includes references to clinically relevant work in her earlier research experiences. References are not included when applying to industry.

Keisha V. Thomas

keisha.thomas@email.com

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EDUCATION

Harvard University, Division of Medical Sciences

- Ph.D., Biochemistry and Molecular Pharmacology
- National Science Foundation Honorable Mention 2013

Boston, MA
Expected March 2019

Swarthmore College

- B.A., Biology

Swarthmore, PA
May 2010

RESEARCH EXPERIENCE

Harvard University Medical School

Graduate Researcher with Dr. Elias T. Johansson

Genetic and genomic studies of ubiquitin-proteasome system activities in *S. cerevisiae*

- Examined potential transcriptional effects of the proteasome using microarray analysis to provide a genome-wide picture of chromatin binding and gene regulation.
- Executed genetic screen for suppressor of a mutant in the proteasome adaptor complex Cdc48Np14Ufd1.
- Characterized one of the isolated suppressors to reveal a function in sporulation, using biochemistry, cell biology and transcriptional profiling.

Boston, MA
2014-present

Yale University Medical School

Research Assistant with Dr. Bing Wong

- Examined transcriptional regulation of the bile acid transporter Ntcp using reporter assays in cultured hepatocytes.
- Managed laboratory functions including organization, ordering and scheduling equipment use.
- Trained new students and employees.

New Haven, CT
2011-2013

University of California San Francisco

Research Assistant with Dr. Shona V. Ramapura

- Analyzed encapsidation of HIV RNA using cell-free extract.

San Francisco, CA
Summer 2010

Université de Paris, Station Zoologique

Intern with Dr. Magali Canivet

- Used micromanipulation and microscopy to investigate early developmental stages of tunicate embryos.

Villefranche sur mer, France
Summer 2009

Yale University Medical School

Howard Hughes Intern with Dr. Jane P. Angelique

- Established method of PCR screening for NOD mice used in diabetes research.

New Haven, CT
Summer 2006

SKILLS and TECHNIQUES

- Isolation of RNA and analysis by transcriptional profiling and Northern blot
- Chromatin immunoprecipitation and analysis on microarrays and by quantitative PCR
- Fluorescence microscopy
- Statistical analysis of microarray data
- Immunoprecipitation of complexes for identification by Mass Spectrometry
- Genetic screening and manipulations in budding yeast
- Mammalian cell culture

LEADERSHIP EXPERIENCE

Harvard University Medical School

Boston, MA
2016-Present

Editor, Biological and Biomedical Sciences Program Bulletin

- Participated in planning content; solicited, wrote and edited articles relevant to student life.

Mentor, Mentoring for Science program

2014, 2017

- Guided eighth-grade students in understanding of scientific method through molecular biology experiments and case-based learning.

Swarthmore College

Swarthmore, PA
2010

Teaching Assistant, Embryology

- Assisted in preparation and execution of weekly laboratory section.
- Prepared and presented 2 class lectures.

ABSTRACTS

K.V. Thomas, J.M. O'Reilly, S. Kopp, and E.T. Johannson. The Proteasome and its Transcription Factor Substrate Have Overlapping Specificity in Gene Regulation. Abstracts of the Gordon Symposium on Ubiquitin and Signaling, 2018. Abstract 106.

K.V. Thomas, S. Gerling, and E.T. Johannson. The Npl4/Ufd1/Cdc48 Complex and Regulation of Membrane Composition. Abstracts of the American Society for Biochemistry and Molecular Biology, 2017. Abstract and Presentation 1615.

PUBLICATIONS

K.V. Thomas, A.L. Marcus, S. Gerling, L. Sing, and E.T. Johannson. The Yeast Arr4 Forms a Complex with Functions in Sporulation. In preparation.

K.V. Thomas, C.R. White, J.M. O'Reilly, S. Kopp, and E.T. Johannson. Genomic Localization of the Proteasome Demonstrates Multiple Levels of Gene Regulation. Under review.

A.L. Marcus, **K.V. Thomas**, S.P. Georgios, and E.T. Johannson. A subset of membrane-associated proteins is ubiquitinated in response to mutations in the endoplasmic reticulum degradation machinery. Proceedings of the National Academy of Sciences USA 2016; 98(16):12861-66.

L.A. Pittson, **K.V. Thomas**, D.S. Kerry, M.H. Slater, D.J. Elliot, and B. Wong. Interleukin-1 β Suppresses Retinoid Transactivation of Two Hepatic Transporter Genes Involved in Bile Formation. Journal of Chemical Biology 2015; 275(12): 8835-8843.