



2 / 9 / 2 0 2 4

# Student Affairs Section

Student Support, Safety and Services at OIST

# Student Affairs Section

**Location:** Graduate School; Level B, Lab 3

**Business Hours:** 9:00am – 5:30pm, Monday – Friday (except Japanese holidays)

**Contact:** TEL: 098-966-2271

## **Student Welfare Support Team** [gs-support@oist.jp](mailto:gs-support@oist.jp)

- Students' daily life in Okinawa (emergency, money/bank related, health, special consideration, etc.)
- Municipal office and immigration office related paperwork
- Insurance claim (Gakkensai, Gakkenbai, travel insurance...)

## **Student Financial Support Team** [gs-finance@oist.jp](mailto:gs-finance@oist.jp)

- Financial support for PhD students
- Taxes
- External fund application



**Come to talk to us if you have any concerns/troubles related to our tasks,  
before things get “last-minute”!**



Emergency Information: <https://groups.oist.jp/resource-center/emergency-information>

# Emergency

Visiting doctors due to injuries/illnesses  
(Not life threatening cases)

- OIST Clinic
- Outside hospital visit (first visit) can be supported

## OIST HELPLINE

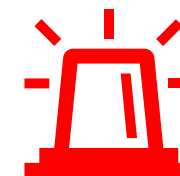
**098-966-8989**

- 24/7, both Japanese and English
- Please tell following information to the staff.
  - Your name
  - Your student status
  - Situation



## Public Emergency Numbers

- **119** Ambulance & Fire
- **110** Police
- **118** Marine accidents



## Graduate School Emergency

- [gs-emergency@oist.jp](mailto:gs-emergency@oist.jp)

✂Emergency correspondence only. (No daily inquires)





# Typhoon Guidelines



## OIST Typhoon Guidelines:

<https://groups.oist.jp/coo/typhoon-guidelines>

## When typhoon approaches Okinawa:

If Japan Meteorological Agency(JMA) issues

“Storm warning– Bohu keiho 暴風警報”, OIST will be closed.

JMA website <https://www.jma.go.jp/en/typh/>

Please check Typhoon Information updated at,

1. **TIDA** (OIST portal site) <https://tida.oist.jp>
2. **E-mail by SECOM** emergency e-mailing system.

## Be prepared and Stay safe!

Prepare extra food, water and batteries.

You can find typhoon and other disaster tips here.

<https://groups.oist.jp/ja/living-guide/emergency-0>



# Daily Safety

## Safety during research activities:

<https://groups.oist.jp/rs>

- Workplace safety
- Biosafety
- Chemical safety
- Field work

## Seasonal Health Information:

<https://groups.oist.jp/health/health-information>

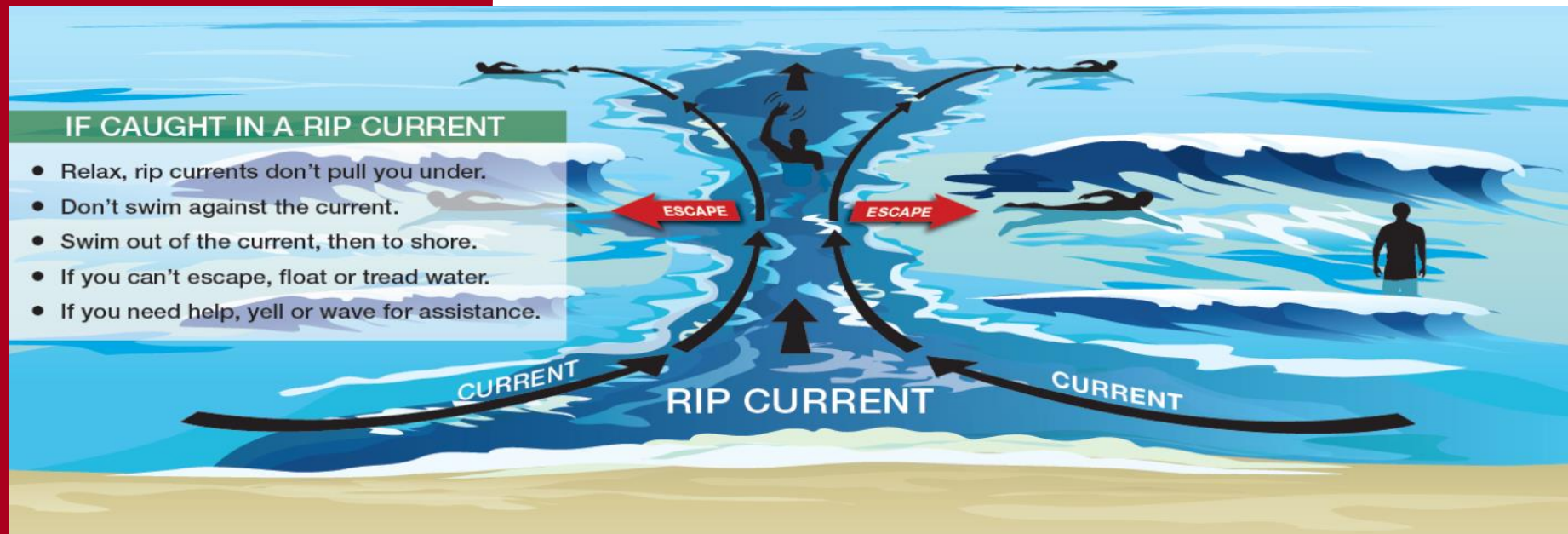
- Heat illness
- Sun burn
- Habu snakes
- Dangerous sea creatures



# Water Safety

- Swim within Safety net
- Mind Rip Current
- No BBQ/Fire on the beach
- Injury at coral or rocky area

Be sure to take online training:  
<https://learn.oist.jp/start>



# Insurances

## Check which insurance you have:

### Travel Insurance

Covers accidents/injuries during travel

### Health Insurance

Search on GS Knowledge Base with the word "Health Insurance"

[https://services.oist.jp/gsplus?id=kb\\_search&language=en&spa=1](https://services.oist.jp/gsplus?id=kb_search&language=en&spa=1)

Japanese and foreign residents with a visa status for more than 3 months is required to join this insurance. Paperwork can be done during first registration at municipal office and you'll get payment slips by postal mail (from “恩納村役場 福祉健康課”).

Insurance premium is mandatory. Average; 1,000 yen/month for non-income in previous year.

You will receive yearly amount but can be adjusted at the time of de-registration.

### Student Insurance (Gakkensai & Gakkenbai)

Search on GS Knowledge Base with the word "Gakkensai & Gakkenbai"

Accident insurance and liability insurance during research activities

Check with Student Affairs Section in case you are in need of insurance claims!



# Transportation around OIST



## ◆ OIST Shuttle Bus : Free with your OIST ID card

<https://groups.oist.jp/bfm/shuttle-bus>

## ◆ OIST Rental Car : Charged

<https://groups.oist.jp/bfm/rental-car-service>

✕ Before you drive, please check your drive eligibility in Japan.

### University Parking :

BFM Service Catalog (for requesting Parking Tag)

[https://services.oist.jp/bfmisp?id=sc\\_cat\\_item&sys\\_id=1bf08bb5dba96110ceb79082f396199a](https://services.oist.jp/bfmisp?id=sc_cat_item&sys_id=1bf08bb5dba96110ceb79082f396199a)

## ◆ Local Bus: Charged

<http://okinawabus.com/en/rb/>

Bus# 120 (Around Okinawa on Route 58: from airport to Nago)

Bus# 111 & 117 (Highway Bus: Ishikawa IC – Naha Airport)

- Bus Navi Okinawa (Bus route finder)

<https://www.busnavi-okinawa.com/top/Transit>

- How to ride on a local bus

[http://okinawabus.com/en/rb/rb\\_userguide/rb\\_ridemethod/](http://okinawabus.com/en/rb/rb_userguide/rb_ridemethod/)

## ◆ Taxi services <https://www.oist.jp/access-taxi>





# Visa Status



- **Current visa becomes invalid at the time of internship end date!**
- **Overseas travel from Japan**  
Please consult with us first before you start arranging your trip. There are some conditions that you cannot re-enter.
- **Part time job**  
You are not allowed to work and earn money in Japan.  
>> Daily allowance is considered as “travel fee”



# Other Service Windows in OIST

- ◆ **OIST Resource Center:** Daily life support to all staff and students and their family members

<https://groups.oist.jp/resource-center>

- ◆ **Health Center:** Health consultation, Appointment arrangement with external clinic/hospital, Hygiene Measures, etc.

<https://groups.oist.jp/health>

- ◆ **Ganjuu Wellbeing Services:** Offer consultation, advice and intervention in relation to range of problems that may impact on wellbeing within and outside of the workplace.

<https://groups.oist.jp/ganjuu>

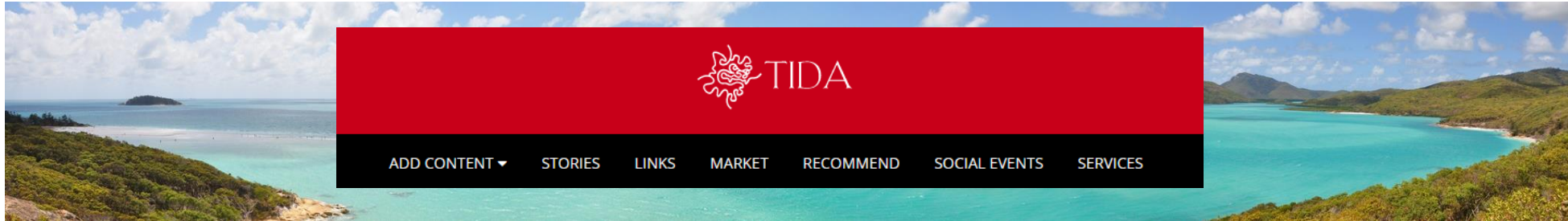
- ◆ **Library:** Access to online journals and e-books. 24-hour Library Access can be requested

<https://groups.oist.jp/library>

- ◆ **IT Support:** How to set up devices, Internet Network, Printer, Software, etc.

<https://services.oist.jp/sp>

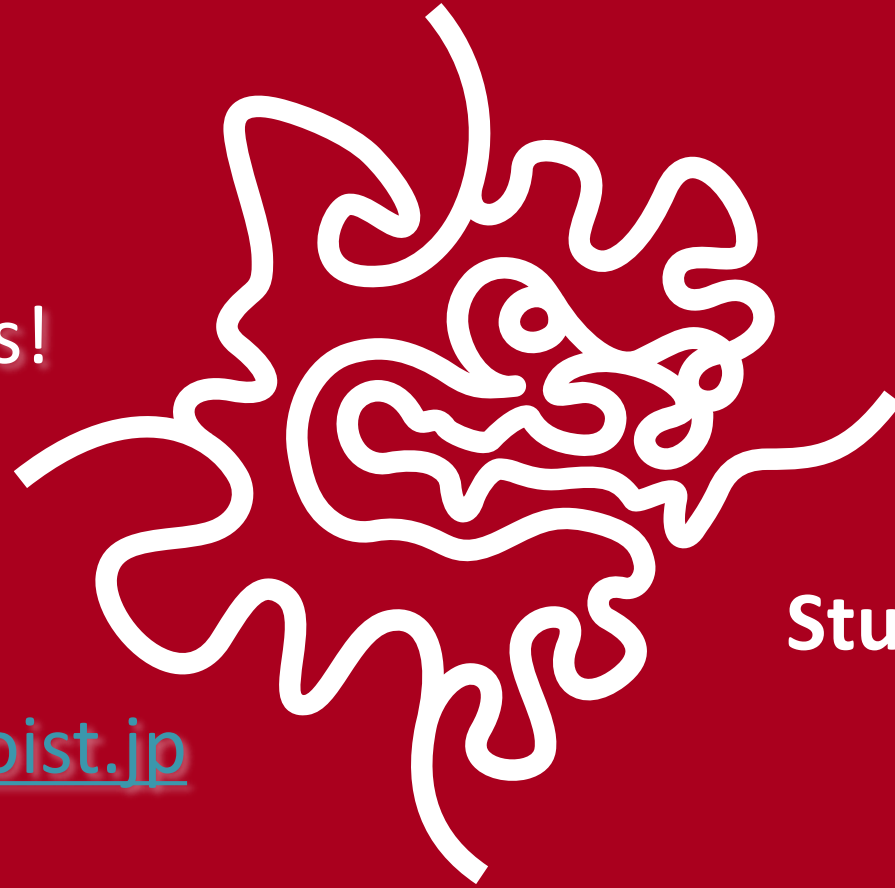
# How to get involved at OIST



- ◆ TIDA: <https://tida.oist.jp/>
- ◆ University Community Services: <https://groups.oist.jp/csd>
- ◆ Recreation Services: <https://groups.oist.jp/recreation>
- ◆ Language Education Section: <https://groups.oist.jp/csd/language-section>

# Enjoy Your Stay at OIST!

Any questions,  
concerns or chats (!)  
feel free to contact us!



**Student Affairs Section**

E-mail: [gs-support@oist.jp](mailto:gs-support@oist.jp)

**Thank you!**