



OIST

OKINAWA INSTITUTE
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GRADUATE UNIVERSITY

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Travel Agreement

Meals and Accommodation

Okinawa Institute of Science and Technology will cover the cost of accommodation and meals for participants attending the OIST Science Challenge 2024. Breakfast, lunch, dinner, and accommodation at OIST Seaside House will be provided from the night of February 17, 2024, until the morning of February 23, 2024.

Travel Support

1. OIST will provide a round trip flight based on the questionnaire participants have submitted in economy class between Okinawa and the airport closest to the participant's address by the most direct economical route, excluding expenses for any layover.
2. Participants are not permitted to change or cancel their flight and accommodation made after OIST has booked the tickets. In case of any breach of this rule, flight and/or accommodation might be charged to the participant.
3. OIST will arrange transportation between Naha (Okinawa) airport and OIST Seaside House, and transportation between OIST Seaside House. If a participant does not arrive in and/or depart from Okinawa as scheduled for any personal reason, the participant will be responsible for arranging and paying for his/her/their own transportation.
4. Participants may request an extension for private activities after the workshop. One day extension is permitted provided that the Dean of Graduate School approves the itinerary in advance. For all participants, who plan an extension of stay, OIST will only cover the cost of the cheapest roundtrip airfare. Participants are responsible to find accommodation for the extended stay and cover the difference (if occurs) between the original flight itinerary planned by OIST and the itinerary on the date they wish to travel. When extending for private activities, no expenses associated with the extended stay will be supported by OIST.
5. If participants wish to purchase domestic travel insurance, they are asked to do so at their own expense.
6. Participants are expected to arrive at OIST one day before the workshop. The workshop will comprise a minimum of 5 full days in Okinawa. Participants shall comply with any and all instructions and OIST internal rules while on OIST premises as well as Japanese laws and regulations during his/her/their stay at OIST (before, during and after the workshop).
7. OIST shall not be responsible for any liabilities for damages suffered by participants, unless such liability for damages results from the willful act or gross negligence of OIST officers and employees. OIST also shall not be responsible for any liabilities for damages suffered by participants which is not during the workshop or which is not within the scope of the workshop.