## Personal Information Handling Agreement

Okinawa Institute of Science and Technology Graduate University (hereinafter referred to as the "Corporation") will make efforts to properly and safely manage and operate the personal information entrusted to the Corporation as follows.

## 1. Purpose of use

The Corporation will use the collected personal information for the following purposes.

The information you provide will be used solely to understand educational needs and priorities for the children of OIST employees and use the results to inform future policy considerations.

The survey is being administered by OIST in collaboration with an external vendor specializing in educational research.

## 2. Provision to third parties

The Corporation will not provide personal data to third parties except in the following cases.

- (i) When consent has been obtained from the person in question
- (ii) In accordance with Japanese laws and regulations
- (iii) When it is necessary to protect the life, body, or property of an individual and it is difficult to obtain consent from the individual
- (iv) When it is necessary to cooperate with a national agency, local government, or its subcontractors in the execution of their legal duties and obtaining consent may affect the execution of such duties.

## 3. Request for disclosure

You have the right to request disclosure, correction, deletion, or suspension of use of your personal information. The procedure will be handled upon verification of the individual's identity but may also be done by a representative. For details, please contact the "Personal Information Consultation Service" below.

Personal Information Consultation Service

1919-1 Tancha, Onna-son, Kunigami-gun Okinawa 904-0495, Japan

Okinawa Institute of Science and Technology Graduate University

Rules and Compliance Section

information-disclosure-request[at]oist.jp

(Replace [at] with @ before using this email address)