

OIST School Subsidy Program

Payments and Reapplication

Payment 'blocks' explained

- Payments will be made 3 times within an academic year. To receive each of these, your child has to have been enrolled in the OIST recognized International School from the start of these 3 months - September, January and May.
- Blocks:
 - **September** – September, October, November, December
 - **January** – January, February, March, April
 - **May** – May, June, July, August
- If your child starts in the International school during one of these 'blocks' and not at the start, you will only be eligible for payments from the next 'block' onwards. E.g. Your child starts in March – Then payments would start from the May 'block' onwards.

For children attending OCSI, Hope Academy or Da Vinci

- Payments will be made in September, January and May
- Reapplication to continue access to the school subsidy will need to be completed by August 1st each year.

For children attending Amicus

- Payments will be made in May, September and January
- Reapplication to continue access to the school subsidy should be completed by March 1st each year.

Reapplication documents

- Please complete the following reapplication form then send the form and documents to tripp@oist.jp for review. You will be contacted to confirm whether you are still eligible for access to the school subsidy.



University Community Services

School Subsidy Reapplication Form

Parent/Guardian name :

Parent/Guardian email :

Student's name :

School: _____

Grade: _____

Parent/Guardian name :

Parent/Guardian email :

Please provide the name and OIST ID for the person who would receive the school subsidy payments.

Name: _____

OIST ID: _____

Before submitting your reapplication, please review the conditions for eligibility below and answer the following questions.

1) Is your gross household income at or below the thresholds stipulated below? Y / N

- a) I have 1 dependent child and my gross household income is at or below ¥8,000,000
- b) I have 2 dependent children and my gross household income is at or below ¥9,000,000
- c) I have 3 or more dependent children and my gross household income is at or below ¥10,000,000

If Yes, please submit proof of the child's parent's/guardian's gross household income for the year prior to making this application. Tax income statements would be an appropriate document to submit with your reapplication.

2) Do you have enrollment confirmation from your child's International School? Y / N

If Yes, please submit a copy of your child's acceptance letter for the school with this reapplication.

If No, please note subsidy payments will not be made before proof of enrollment is provided.

Please acknowledge the following conditions for the school subsidy program.

- 1) I understand that it is my responsibility to provide details of any changes to the parent's/guardian's gross household income as they occur. Acknowledging that should this new total exceed the stipulated ranges, based on number of children in a household, I will no longer be eligible for school subsidy payments.
- 2) My reapplications will need to be made on a per child basis. If I wish to access the school subsidy for more than 1 eligible child, I must submit a reapplication for each child.
- 3) If my child stops attending the International School specified in my reapplication for any reason, I will communicate this to OIST and subsidy payments will cease (unless the child is transferring to a different International School recognized by OIST).
- 4) I accept that in order to continue to access the school subsidy, I will need to make yearly reapplications for my child(ren).
- 5) The availability and eligibility of the School Subsidy is at OIST's discretion. Changes may arise due to potential strategy or financial variations.

All reapplications will be reviewed by the Vice President of University Community Services. Applications will normally be reviewed within 10 working days of receipt. Only complete applications will be considered.

By signing, you understand and accept the conditions above and that eligibility for the subsidy is not guaranteed.

Parent/Guardian name: _____

Parent/Guardian Signature: _____

Date: _____