

Welcome to OIST!

We are excited to have you on our campus as part of our Visiting Programs, the TSVP (Theoretical Sciences Visiting Program) and DVSP (Distinguished Visiting Scholar Program).

Your **OIST-ID card** will be on the table in the apartment, please bring it when you come to the office. The files contained in this zip archive are:

2. OIST Campus Map

3. The Gardens Map / Village Center Map

4. The **Welcome Meeting presentation** as pdf for later reference.

We will talk about this at your first day in the office at OIST.

5. Welcome Package from OIST's Relocation Team (aimed at new OIST employees)

-> Not all the information in this pdf might be relevant for you as a visitor.

-> **Entry into Japan** has been simplified see: <https://vjw-lp.digital.go.jp/en/>

-> This file also contains the **OIST Shuttle Bus schedule**. The most relevant bus line will likely be the Ishikawa line, which can take you to the closes shopping opportunities: Tabata Shopping Center (groceries, home improvement, electric appliances, and some restaurants), located near the stop Akasaki/Tabata.

Please note that the *On-Campus Loop Bus* has been canceled for the time being.

6. Instructions: on how to get key from a **key box at the Gardens office** (single rooms) /

information on how to use **Smartlocks** (family apartments) in case you arrive outside work hours

7.-9. **Apartment check sheet and agreements**: Please check your room, sign these forms and send them to us at tsvp@oist.jp within three days of your arrival. (furniture might vary slightly)

10. Letter from **Japan Post** which you might receive during the first weeks of your visit

11. A template to send us information about your **TSVP talk** (profile, abstract, photo, etc.)

Please see the below link for more **useful information for TSVP visitors**

<https://groups.oist.jp/tsvp/visitors-information> [FAQ](#) (only accessible with OIST account)

Arrival at OIST

A pre-arranged taxi will wait for you at the airport in Okinawa/Naha and take you directly to your accommodation on OIST campus. There you can **access the internet** in the public areas as well as in your room (once you checked-in). The campus also has eduroam wifi.

Public Wifi at "The Gardens" (in other areas at OIST the wifi is usually called OIST-Public)

SSID: The Gardens Public Area

PW: PublicArea

Emergency Contact

OIST helpline 098-966-8989 (Emergency case only)

Important

Finally, in case you booked your own flight and wish to be reimbursed by OIST we would like to remind you to keep all original (paper) boarding passes and give them to the TSVP Team after arrival. Details are in the previously sent Travel Guidelines. If we do not receive all necessary documents by the required deadline, reimbursement cannot be issued.